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**A: GENERAL INFORMATION**

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**A0. Respondent Information (Not for Publication)**

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Are your responses to the CDS posted for reference on your institution's Web site?  Yes  No

**B. ENROLLMENT AND PERSISTENCE**

**B1. Institutional Enrollment—Men and Women**

Provide numbers of students for each of the following categories as of the institution’s official fall reporting date or as of October 15, 2018. Note: Report students formerly designated as “first professional” in the graduate cells.

	Full-Time			Part-Time			Total
	M	F	Total	M	F	Total	
<b>Undergraduate</b>							
Degree-seeking, first-time freshmen	292	583	875	0	5	5	880
Other first-year, degree-seeking	134	144	278	26	22	48	326
All other degree-seeking	935	1,685	2,620	244	188	432	3,052
	4	3	7			4	4
All others enrolled in credit courses	4	3	7	256	362	618	625

**Common Data Set 2018-2019**

**B2. Enrollment by Racial/Ethnic Category.**

Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2018. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns. Report as your institution reports to IPEDS: persons who are Hispanic should be reported only on the Hispanic line, not under any race, and persons who are non-Hispanic multi-racial should be reported only under "Two or more races."

	<b>Degree-seeking First-time First year</b>	<b>Degree-seeking Undergraduates (include first-time first-year)</b>	<b>Total Undergraduates (both degree- and non- degree-seeking)</b>
Nonresident aliens	19	117	<b>118</b>
Hispanic/Latino	3	76	<b>77</b>
Black or African American, non-Hispanic	46	217	<b>221</b>
White, non-Hispanic	727	3,486	<b>3,797</b>
American Indian or Alaska Native, non-Hispanic			

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For Bachelor's or Equivalent Programs

	Recipients of a Federal Pell Grant	Recipients of a Subsidized Stafford Loan who did not receive a Pell Grant	Students who did not receive either a Pell Grant or a subsidized Stafford Loan	Total (sum of 3 columns to the left)
A - Initial 2011 cohort of first-time, full-time, bachelor's (or equivalent) degree-seeking undergraduate students	326	157	393	875
B - Of the initial 2011 cohort, how many did not persist and did not graduate for the following reasons: deceased,				

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**Fall 2012 Cohort**

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**For Two-Year Institutions**

Please provide data for the 2015 cohort if available. If 2015 cohort data are not available, provide data for the 2014 cohort.

**2014 Cohort**

**2015 Cohort**

**B12.** Initial 2014 cohort, total of first-time, full-time

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**C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION**

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**Applications**

**C1. First-time, first-year (freshman) students:** Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in Fall 2018. Include early decision, early action, and students who

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**C5. Distribution of high school units required and/or recommended.** Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	<b>Units Required</b>	<b>Units Recommended</b>
Total academic units	13	14
English	4	4
Mathematics	3	3
Science	2	2
Of these, units that must be lab	0	0
Foreign language	1	1
Social studies	2	2
History	1	1
Academic electives	0	0
Computer Science	0	1





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G. Please indicate which tests your institution uses for **placement (e.g., state tests)**:

- SAT
- ACT
- SAT Subject Tests
- AP
- CLEP
- Institutional Exam
- State Exam (specify): \_\_\_\_\_

**Freshman Profile**

Provide information for **ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students** enrolled in Fall 2018, including students who began studies during summer, international students/nonresident aliens, and students

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**C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school cla**

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**C17. Reply policy for admitted applicants** , n n n /.

Must reply by (date): \_\_\_\_\_  
No set date:  X  
Must reply by May 1 or within \_\_\_\_\_ weeks if notified thereafter  
Other: \_\_\_\_\_

Deadline for housing deposit (MMDD): **0901**  
Amount of housing deposit: **\$200**  
Refundable if student does not enroll?  
 Yes, in full  
 Yes, in part  
 No

**C18. Deferred admission:** Does your institution allow students to postpone enrollment after admission?

Yes  No  
If yes, maximum period of postponement: **One Semester**

**C19. Early admission of high school students:** Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation?  Yes  No

**C20. Common Application:** Question removed from CDS. (Initiated during 2006-2007 cycle)

**Early Decision and Early Action Plans**

**C21. Early decision:** Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment?  Yes  No

If "yes," please complete the following:

First or only early decision plan closing date \_\_\_\_\_  
First or only early decision plan notification date \_\_\_\_\_  
Other early decision plan closing date \_\_\_\_\_  
Other early decision plan notification date \_\_\_\_\_

**For the Fall 2018 entering class:**

Number of early decision applications received by your institution \_\_\_\_\_  
Number of applicants admitted under early decision plan \_\_\_\_\_

Please provide significant details about your early decision plan: \_\_\_\_\_  
\_\_\_\_\_

**C22. Early action:** Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?

Yes  No

If "yes," please complete the following:

Early action closing date \_\_\_\_\_  
Early action notification date \_\_\_\_\_

Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

Yes  No



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D10. Does an open admission policy, if reported, apply to transfer students?  Yes  No

D11. Describe additional requirements for transfer admission, if applicable:

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**Transfer Credit Policies**

D12. Report the lowest grade earned for any course that may be transferred for credit: **D**

D13. Maximum number of credits or courses that may be transferred from a two-year institution:

Number: **60** Unit type: **Credits**

D14. Maximum number of credits or courses that may be transferred from a four-year institution:

Number: **60** Unit type: **Credits**

D15. Minimum number of credits that transfers must complete at your institution to earn an associate degree: **N/A**

D16. Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree: **30**

D17. Describe other transfer credit policies:

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**Military Service Transfer Credit Policies**

D18. Does your institution accept the following military/veteran transfer credits:

American Council on Education (ACE)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
College Level Examination Program (CLEP)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
DANTES Subject Standardized Tests (DSST)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

D19. Maximum number of credits or courses that may be transferred based on military education evaluated by the American Council on Education (ACE):

Number: **60** Unit type: **Credits**

Only course 2.6443917.0728(y)7 5012(c)-2.6:

## E. ACADEMIC OFFERINGS AND POLICIES

### E1. Special study options:

Identify those programs available at your institution. Refer to the glossary for definitions.

- |  |   |
|--|---|
| <input type="checkbox"/> Accelerated program                           | <input checked="" type="checkbox"/> Honors program                |
| <input type="checkbox"/> Cooperative education program                 | <input checked="" type="checkbox"/> Independent study             |
| <input type="checkbox"/> Cross-registration                            | <input checked="" type="checkbox"/> Internships                   |
| <input checked="" type="checkbox"/> Distance learning                  | <input type="checkbox"/> Liberal arts/career combination          |
| <input checked="" type="checkbox"/> Double major                       | <input checked="" type="checkbox"/> Student-designed major        |
| <input checked="" type="checkbox"/> Dual enrollment                    | <input checked="" type="checkbox"/> Study abroad                  |
| <input checked="" type="checkbox"/> English as a Second Language (ESL) | <input checked="" type="checkbox"/> Teacher certification program |
| <input type="checkbox"/> Exchange student program (domestic)           | <input type="checkbox"/> Weekend college                          |
| <input checked="" type="checkbox"/> External degree program            |   |
| <input type="checkbox"/> Other (specify):                              |   |

### E2. Has been removed from the CDS.

### E3. Areas in which all or most students are require

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**F3. ROTC** (program offered in cooperation with Reserve Officers' Training Corps)

Army ROTC is offered:

- On campus  
 At cooperating institution (name): \_\_\_\_\_

Naval ROTC is offered:

- On campus  
 At cooperating institution (name): \_\_\_\_\_

Air Force ROTC is offered:

- On campus  
 At cooperating institution (name): \_\_\_\_\_

**F4. Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

- |   |   |
|---|---|
| <input type="checkbox"/> Coed dorms               | <input type="checkbox"/> Special housing for disabled students      |
| <input checked="" type="checkbox"/> Men's dorms   | <input type="checkbox"/> Special housing for international students |
| <input checked="" type="checkbox"/> Women's dorms | <input type="checkbox"/>  |



**G. ANNUAL EXPENSES**

**G0. Please provide the URL of your institution’s net price calculator: <https://npc.collegeboard.org/student/app/lee>**

**Provide 2019-2020 academic year costs of attendance for the following categories that are applicable to your institution.**

Check here if your institution's 2019-2020 academic year costs of attendance are not available at this time and provide an approximate date (i.e., month/day) when your institution's final 2019-2020 academic year costs of attendance will be available: **February 15, 2019**

**G1. Undergraduate full-time tuition, required fees, room and board**

List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2019-2020 academic year (30 semester hours or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. **Required fees** include only charges that all full-time students must pay that are *not* included in tuition (e.g., registration, health, or activity fees.) Do *not* include optional fees (e.g., parking, laboratory use).

	<b>FIRST-YEAR</b>	<b>UNDERGRADUATES</b>
PRIVATE INSTITUTION Tuition:	<b>\$18,120</b>	<b>\$18,120</b>
PUBLIC INSTITUTION Tuition: In-district:		
In-state (out-of-district):		

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G5. Provide the estimated expenses for a typical full-time undergraduate student:

	Residents	Commuters (living at home)	Commuters (not living at home)
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## H. FINANCIAL AID

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**Please refer to the following financial aid definitions when completing Section H.**

**Awarded aid:** The dollar amounts offered to financial aid applicants.

**Financial aid applicant:** Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness:** Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and

Common Data Set 2018-2019

**Aid Awarded to Enrolled Undergraduates**

**H1.** Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates (**using the same cohort reported in CDS Question B1, “total degree-seeking” undergraduates**) in the following categories. (Note: If the data being reported are final figures for the 2017-2018 academic year (see the next item below), use the 2017-2018 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). **Aid that is non-need-based but that was used to meet need should be reported in the need-based aid column. (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for “non-need-based scholarship or grant aid” on the last page of the definitions section.)**

Indicate the academic year for which data are reported for **items H1, H2, H2A, and H6** below:

2018-2019 estimated or  2017-2018 final

Which needs-analysis methodology does your institution use in awarding institutional aid? (**Formerly H3**)

  **X**

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**H2. Number of Enrolled Students Awarded Aid:** List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.** Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

First-time /R1000-54680-079013099016555  
Full-time  
Freshmen



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**Aid to Undergraduate Degree-seeking Nonresident Aliens**

(Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

**H6.** Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens:

- Institutional need-based scholarship or grant aid is available
- Institutional non-need-based scholarship or grant aid is available
- Institutional scholarship and grant aid is not available

If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid: **88**

Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: **\$9,089**

Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: **\$799,860**

**H7.** Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

- Institution's own financial aid form
- CSS/Financial Aid PROFILE
- International Student's Financial Aid Application
- International Student's Certification of Finances
- Other: \_\_\_\_\_

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**I. INSTRUCTIONAL FACULTY AND CLASS SIZE**

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**I-1. Instructional Faculty**

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	<b>Full-time</b>	<b>Part-time</b>	<b>Total</b>
a.) Total number of instructional faculty	189	287	476
b.) Total number who are members of minority groups	22	29	51
c.) Total number who are women	74	117	191
d.) Total number who are men	115	170	285
e.) Total number who are nonresident aliens (international)	0	0	0
f.) Total number with doctorate, or other terminal degree	145	110	255
g.) Total number whose highest degree is a master's but not a terminal master's	40	149	189
h.) Total number whose highest degree is a bachelor's	2	24	26
i.) Total number whose highest degree is unknown or other (Note: Items <b>f</b> , <b>g</b> , <b>h</b> , and <b>i</b> must sum up to item <b>a</b> .)	2	4	6
j.) Total number in stand-alone graduate/professional programs in which faculty teach virtually only graduate-level students			

**I-2. Student to Faculty Ratio**

Report the Fall 2018 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate level students. Do not count undergraduate or graduate student teaching assistants as faculty.

Fall 2017 Student to Faculty ratio: **15.6** to 1 (based on **4,444** students and **285** faculty).

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### I-3. Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2018 term.

**Class sections** A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog

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**J. Disciplinary areas of DEGREES CONFERRED**

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**Degrees conferred between July 1, 2017 and June 30, 2018**

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1<sup>st</sup> and 2<sup>nd</sup> majors for each CIP code as the numerator and the sum of the G

## Common Data Set Definitions

◆ All definitions related to the financial aid section appear at the end of the Definitions document.

◆ Items preceded by an asterisk (\*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

**\*Academic advisement:** Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

**Accelerated program:** Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

**Admitted student:** Applicant who is offered admission to a degree-granting program at your institution.

**\*Adult student services:** Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

**American Indian or Alaska Native:** A person having origins in any of the original peoples of North and South America (including Central America) and maintaining tribal affiliation or community attachment.

**Applicant (first-time, first year):** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, non-admission, placement on waiting list, or application withdrawn (by applicant or institution).

**Application fee:** That amount of money that an institution charges for processing a student's application for acceptance. This amount is not creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

**Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**Associate degree:** An award that normally requires at least two but less than four years of full-time equivalent college work.

**Bachelor's degree:** An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but not more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allo

## Common Data Set 2018-2019

**\*Counseling service:** Activities designed to assist students in making plans and decisions related to their education, career, or personal development.

**Credit:** Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.

**Credit course:** A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.

**Credit hour:** A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements

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**A . B . n A . \*** Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.

**A . B . n A . \*** Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.

**Private institution:** An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

**Private for-profit institution:** A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.

**Private nonprofit institution:** A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.

**Proprietary institution:** See **Private for-profit institution**.

**Public institution:** An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

**Quarter calendar system:** A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

**Race/ethnicity:** Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

**Race/ethnicity unknown:** Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

**Religious affiliation/commitment (as admission factor):** Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

**\*Religious counseling:** One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

**\*Remedial services:** Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

**Required fees:** Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

**Resident alien or other eligible non-citizen:** A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).

**Room and board (charges)—on campus:** Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

**Secondary school record (as admission factor):** Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

**Semester calendar system:** A calendar system that consists of two semesters during the academic year. CAESR 4-09871(a)-#62572(mm)0.383547(d)h189648(t)-42214674(d)25721031e814093(c)1



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**Unit:** a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

**Undergraduate:** A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

**\*Veteran's counseling:** Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's